



Maple Ridge

GOLF COMMUNITY HOMEOWNERS' ASSOCIATION, INC.

Pavilion Reservation Procedure

The Pavilion Reservation Procedures are as follows:

Maple Ridge residents need to make requests at least two weeks in advance to reserve the Pavilion area. Residents must indicate date, beginning and ending time with a maximum use of 3 hours. Reservations may not go past 9:00 P.M. One adult supervisor for every five children under 17 is required at all times. All food and drinks should remain in the Pavilion area. Groups must be represented by a Maple Ridge homeowner who is present at all times during the gathering. **2 checks are required.** One **\$50 security deposit** is required along with a separate check of \$25 for an hour and a half reservation or \$50 for 3 hours, these are **a non-refundable user fee.** The **\$50 deposit check** will be refunded upon satisfactory inspection of area. We will return the deposit check if a self-addressed envelope with postage is included or the check will be destroyed. Reserved groups may use the pool, **BUT**, please keep in mind **we do not reserve the pool** and other homeowners and their guests are allowed access during reserved times. With this in mind, try to keep your gatherings to a respectable number. Groups must observe the pool rules at all times. The resident and their guests will be held liable for damages to the pool area and its contents. Due to the large amount of residents wanting to reserve the pavilion, reservations will be scheduled within a half hour of each other. Keep this in mind when scheduling your reservation.

To reserve a date and time, please email Sandy McNeal at saundramcneal@bellsouth.net, or call 706-718-3253 and leave a message.

Sandy McNeal will coordinate all scheduling and collection of reservation fees for the Pavilion.

**Please make the 2 checks payable to:
MRHOA**

Pavilion Clean-Up Checklist:

- Furniture returned to Original Position
- All trash Removed and Disposed of off Property
- Grill Area Cleaned
- Lock gate to pool area upon departure

I wish to rent the clubhouse on _____. I understand and agree to the above policies. I understand the rental is not confirmed until the deposit and all fees are received by TSG.

_____ Date: _____
Home owner Name – (please print)

Home owner-signature

Address

Phone Number

Email Address