



Maple Ridge Homeowners Association Mailbox Maintenance Guidelines and Suggestions

- Flags should be straightened and replaced if damaged
- Numbers should be replaced if missing. Contact TSG at management@totalservicegroupllc.com for a stock replacement number from the original mailbox supplier
- The mailbox portion is a standard size and color available from Lowes or Home Depot. If you are handy you will need to line up the number holder and drill 2 holes in the top to fasten it to the new mailbox.
- Replacement parts can be ordered from the original supplier at <https://addressesofdistinction.com>
- Straighten leaning mailboxes
- Trim out of control vines or weeds around or growing on your mailbox
- Suggestions for cleaning and painting a dull or faded mailbox:
 1. Wash with a mild detergent or car wash solution
 2. Sand any peeling, stubborn stains, or rust
 3. Use a gloss black, good quality spray paint. Several owners suggest gloss black engine paint for a durable finish. Be careful to avoid overspray on your car or neighbor's property!
 4. If your numbers are darkened and are not legible, try a solvent to clean them and restore their luster by using an extra fine sand paper or steel wool.
 5. Install black colored bird mailbox protection spikes to discourage birds from using the top as their favorite depository.